



# Department of Health

## Office of Health Insurance Programs

Question	Answer	Resources
Is there a specific amount that can be paid to a vendor before starting the project (1/2, etc.)?	No, it's up to the counties to determine what they wish as a start up or initial payment. The county can negotiate with the vendor on how much start up money will be provided.	
Is an invoice needed for a pre-project evaluation?	Yes, invoices for all fees associated with the project are required to be submitted with the <i>Final Cost Form</i> .	<a href="#">Final Cost Form</a>
Does the LDSS need to have ongoing contracts with evaluators/contractors, or do we just secure provider agreements for individual projects?	Some counties have on-going contracts/provider agreements while others do not. Counties have the flexibility to determine how to handle contracts and agreements with contractors in the community.	
When an LDSS communicates a cost overrun to DOH and the overrun is approved by DOH, are funds released to districts at the time of this approval similar to what happens at the time of initial project approval? Or are funds related to cost overruns not released until after projects are completed?	Approved funds are released during the month following fund request approval. Projects are not required to be completed before receiving additional funds. Cost overruns should be communicated to NYSDOH as soon as possible to ensure prior approval.	
How long is a Doctor's Order valid for?	Physician's Orders need to be dated within one year of request submission.	
Does the LDSS deadlines for review start when the packet is complete (nothing missing) and submitted?	The LDSS time stamps the packet on the day of receipt and then has 5 business days to review for completeness. If incomplete, the clock is paused until the additional items are received.	
What kind/amount of insurance does the contractor/vendor need to have?	It is the responsibility of the county to determine the amount of insurance to be required by contractors. Counties should be mindful that many of the contractors and vendors are small local businesses and large insurance requirements may not be feasible.	
If a client is using C-YES are they acting as the CM agency in this process?	Yes, C-YES is the care manager for any clients they are working with.	

<p>How much of the packet does the HHCM/C-YES need to complete/send in order to request pre-payment for and pre-project evaluation?</p>	<p>The Pre-project Evaluation Payment Request Form is submitted along with the Pre-Project Evaluation and/or Pre-Project Evaluation Invoice to the LDSS separately from all Service Request Packet documents. The Service Request Packet is submitted at a later date, once all required documentation has been gathered.</p>	<p><a href="#">Pre-Project Evaluation Payment Request Form</a></p>
<p>Is there a list of project evaluators?</p>	<p>Known project evaluators are listed on the DOH website found here:  <a href="https://www.health.ny.gov/health_care/medicaid/redesign/behavioral_health/children/emod_vmod_at.htm">https://www.health.ny.gov/health_care/medicaid/redesign/behavioral_health/children/emod_vmod_at.htm</a>  LDSS, care managers, and families can work together to develop relationships with vendors and evaluators to add to the posted list by sharing this information with NYSDOH.</p>	<p><a href="#">Children's Waiver EMod, VMod, AT Providers and Evaluators</a></p>
<p>If I have questions about the EMod, VMod, AT process how do I get them answered?</p>	<p>Any questions or concerns can be directed to <a href="mailto:EModVModAT@health.ny.gov">EModVModAT@health.ny.gov</a> .</p>	
<p>Does the MMCP also receive funds and communicate with OTDA?</p>	<p>No, only the LDSS will be receiving the Special Project Voucher funds from OTDA. The MMCP will process payments directly through the rate claim with the State.</p>	
<p>Do MMCPs need to use the same contractors/vendors as the counties or the State's posted list of possible contractors/vendors?</p>	<p>MMCPs have the option to utilize the list of contractors/vendors posted or utilize other relationships they have developed. The posted list is not an exhaustive list and only contains those contractors/vendors shared with NYSDOH. MMCPs can share their contractor/vendor list with NYSDOH to be posted.</p>	
<p>Are MMCPs required to obtain bids for EMod/VMod/AT projects?</p>	<p>MMCPs can obtain bids or contract/work with vendors directly.</p>	

<p>If a family purchases a used and already modified vehicle can the purchase be reimbursed?</p>	<p>The Children's Waiver can provide funding towards the current value of the modification in an already modified vehicle with pre-approval if the vehicle is sold by a NMEDA dealer and the modification meets the child's identified medical needs. The entire purchase would not be covered as depreciation is also considered. Seeking specific information and what would be covered prior to a purchase is recommended.</p>	
<p>Would it be safe to say that if an item has a DME CPT Code that it should fall under DME and not Assistive Technology?</p>	<p>If the item can be found on the DME CPT Code list than the item would be considered DME. If there are specific product questions that arise send detailed information about the product to EModVModAT@health.ny.gov so that the State can confirm the item's classification with DME Bureau of Medical Review.</p>	
<p>Is there a form that the contractors submitting a bid fill out?</p>	<p>No, there is no State provided "bid" form. Most providers have their own form that is used to submit bids.</p>	
<p>Can you make environmental modifications on a rental home if it is the member's primary residence?</p>	<p>If the rental home is to be the permanent and primary residence of the child, the environmental modifications may be allowed. Signed permission from the property owner allowing for the modification will be required.</p>	
<p>What exactly is the requirement to exhaust looking for community resources to fund these project? How many charities are we expected to contact? How many grants are we supposed to apply for?</p>	<p>The HHCM/C-YES must ensure that the EMod/VMod/AT cannot be covered by Third Party Health Insurance. It is expected that the HHCM/C-YES make a reasonable effort to research alternate funding options (i.e. grants, community organizations, etc.). These efforts must be documented and submitted along with the Service Request Packet but there is not a specific number required.</p>	
<p>Will the counties tell the CM whether or not they will require a post-project evaluation so the CM can include the evaluation cost in the Service Request Packet?</p>	<p>The HHCM/C-YES is encouraged to communicate with the LDSS to determine the request requirements specific to each project. Pre-project evaluations should be provided prior to the Service Request Packet. Additional questions can be sent to EModVModAT@health.ny.gov</p>	

<p>Are all the counties following the same guidance and timelines?</p>	<p>The current guidance applies to all counties across NYS. If you encounter barriers while submitting requests to an LDSS, please notify EModVModAT@health.ny.gov</p>	<p><a href="#">21 OHIP ADM-01</a></p>
<p>Does an evaluator need to add project cost to their evaluation report?</p>	<p>Evaluators are neutral parties responsible for evaluating projects based on the needs of the child. Evaluators are not responsible for determining the price of projects. Contractors/Vendors are responsible for submitting bids based on the evaluation and project description provided by the pre-project evaluator and HHCM/C-YES</p>	
<p>Occasionally, architects and/or other types of evaluators require written approval stating that the county/State is aware of and approves the assessment being requested before completing the assessment. How would you suggest care managers get that state/ldss level approval for those type of assessments?</p>	<p>If a HHCM/C-YES is seeking an evaluation from an evaluator who requires written approval, this can be requested from NYSDOH by contacting EModVModAT@health.ny.gov</p>	
<p>If the member is enrolled in a MMCP - is the pre project evaluation required? Who pays for this eval?</p>	<p>If the pre-project evaluation is required, the MMCP will pay for the evaluation. The HHCM/C-YES should check with the MMCP to determine if a specific case requires a pre-project evaluation.</p>	
<p>Are MMCPs required to get three bids?</p>	<p>MMCPs are not required to collect bids for EMod/VMod/AT projects unless the specific MMCP would require it. MMCPs can use a bidding process, or utilize vendor contracts/agreements.</p>	
<p>If a family is requesting two EMods simultaneously, do I need to submit separate Service Requests for each project, or can the documentation be combined into one Service Request Packet?</p>	<p>Each request should be submitted as a separate, complete Service Request Packet. "Bundling" projects together is not appropriate and will not be accepted by NYSDOH. Bundled service requests will be returned.</p>	
<p>Should I include the cost of any associated taxes on requested projects on the Description and Cost Projection Form?</p>	<p>Projects funded by Medicaid are exempt from taxes. Project costs on the Description and Cost Projection form should not include taxes.</p>	

<p>Can the LDSS issue reimbursement funds directly to parents/caregivers who have purchased an already modified vehicle?</p>	<p>No, the LDSS cannot issue any Special Project Voucher (SPV) funds directly to parents/caregivers. All SPV funds must be issued by the LDSS to a third party vendor such as a dealership, evaluator, or contractor.</p>	
--	---	--