

**OTHER ELIGIBILITY REQUIREMENTS****COMPUTER MATCHING**

**Policy:** All eligibility factors must be documented to substantiate an A/R's eligibility for assistance. When a computer match is used to document factors of eligibility without further verification, the information must be "verified upon receipt". "Verified upon receipt" means that the information from the computer match is coming from a primary source, is timely, and is not questionable.

**References:** GIS 06 OMM/INF-4

**Interpretation:** The Department of Labor (Unemployment Insurance Benefits (UIB)), Social Security Administration (RSDI or SSI), etc., are primary sources; there is no need for the district to independently verify the information provided through the match as long as the data is current (within 60 days of the date of case action) and there is no reason to believe that the information from the match is not valid. No further verification is required.

When a computer match involves a secondary source (for example, a contractor that provides information), the case record should be reviewed to determine if the information is already documented. When the information is not documented in the case record, the district needs to verify the accuracy of the information with the client or primary source before initiating any case action.