



## Department of Health

**ANDREW M. CUOMO**  
Governor

**HOWARD A. ZUCKER, M.D., J.D.**  
Commissioner

**LISA J. PINO, M.A., J.D.**  
Executive Deputy Commissioner

March 17, 2021

Dear Hospital Administrator:

The New York State Department of Health (NYSDOH) Healthcare Personnel Influenza Vaccination Report will open in the Health Electronic Response Data System (HERDS) **Thursday, April 1, 2021** and must be electronically submitted to the NYSDOH **by June 1, 2021**. All facilities covered under New York Codes, Rules and Regulations, Title 10, Section 2.59 (10 NYCRR 2.59) are **required** to report the number and percentage of personnel vaccinated against influenza for the current season upon request of the NYSDOH.

NYS hospitals have two options to satisfy these reporting requirements. You are only required to report using one of these options.

1. Submit the Centers for Medicare and Medicaid Services (CMS) Healthcare Personnel Influenza Vaccination Summary via the National Healthcare Safety Network (NHSN) as a member of the NYSDOH Flu Group.  
**OR**
2. Submit the NYSDOH's Healthcare Personnel Influenza Vaccination Report via the HERDS.

In either case, the data must be reported by June 1, 2021. Please review the HCP Influenza Vaccination Report: Frequently Asked Questions (FAQs) available online at [www.health.ny.gov/FluMaskReg](http://www.health.ny.gov/FluMaskReg) to ensure that you report correctly.

For questions about reporting to NHSN, please contact: [nhsn@cdc.gov](mailto:nhsn@cdc.gov) and specify "HPS Flu Summary" along with your facility type in the subject line of the e-mail. Questions about joining the NYS Flu Group in NHSN should be directed to the NYSDOH Bureau of Healthcare-Associated Infections at (518) 474-1142. Questions about the HERDS Healthcare Personnel Influenza Vaccination Report should be directed to the NYSDOH Bureau of Immunization at either (518) 473-4437 or [immunize@health.ny.gov](mailto:immunize@health.ny.gov). Technical questions about the report or on the use of HERDS should be directed to the Health Emergency Preparedness Program at (518) 408-5163 or [hseppny@health.ny.gov](mailto:hseppny@health.ny.gov). Questions about 10 NYCRR Section 2.59 (the "flu mask" regulation) should be directed to [flumaskreg@health.ny.gov](mailto:flumaskreg@health.ny.gov). Further information regarding 10 NYCRR Section 2.59 is also available on the NYSDOH website at [www.health.ny.gov/FluMaskReg](http://www.health.ny.gov/FluMaskReg).

Sincerely,

Elizabeth Rausch-Phung, M.D., M.P.H.  
Medical Director, Bureau of Immunization

Enclosures