

GRADE 4 COMPLETION INSTRUCTIONS

- Intervals between doses of vaccine must be in accordance with the Advisory Committee for Immunization Practices (ACIP) Recommended Immunization Schedules for Persons 0 Through 18 Years of Age for all vaccines.

- Field 1** **Total Number of Children** – Enter the **total** number of students enrolled in grade 4.
- Field 2** **Students Without Immunization Record** – Enter the number of students who **do not** have an immunization record or any proof of immunity on file. **Do not count students without an immunization record in fields 5 through 13. Do not count students who have medical or religious exemptions in this field.**
- Field 3** **Medical Exemption** – Enter the number of students who have a medical exemption from a physician licensed to practice medicine in the State of New York.
- Field 4** **Religious Exemption** – Enter the number of students who have a written and signed statement from a parent or guardian exempting them from immunization due to religious beliefs that has been approved by the school.
- * **Field 5** **Diphtheria, Tetanus, Pertussis (DTaP)** – Enter the number of students who have received 5 doses of DTaP vaccine or 4 doses with the 4th dose on or after the 4th birthday. The final dose must have been received at 4 years of age or older.
- * **Field 6** **Polio** – Enter the number of students who have received 4 doses of polio vaccine (IPV or OPV) or 3 doses with the 3rd dose on or after the 4th birthday, or who have demonstrated serological evidence of immunity to all 3 serotypes of polio disease. The final dose must have been received at 4 years of age or older.
- * **Field 7** **Measles** – Enter the number of students who have received 2 doses of measles vaccine, the first of which must have been received no more than 4 days prior to their first birthday, or who have demonstrated serological evidence of immunity to measles disease.
- * **Field 8** **Mumps** – Enter the number of students who have received 2 doses of mumps vaccine, the first of which must have been received no more than 4 days prior to their first birthday, or who have demonstrated serological evidence of immunity to mumps disease.
- * **Field 9** **Rubella** – Enter the number of students who have received at least 1 dose of rubella vaccine no more than 4 days prior to their first birthday or who have demonstrated serological evidence of immunity to rubella disease.
- * **Field 10** **Hepatitis B** – Enter the number of students who have received 3 doses of hepatitis B vaccine, or who have demonstrated serological evidence of immunity to hepatitis B disease.
- * **Field 11** **Varicella (chicken pox)** – Enter the number of students who have received 2 doses of varicella vaccine, the first of which must have been received no more than 4 days prior to their first birthday, or who have been diagnosed by a physician, physician assistant, or nurse practitioner as having had varicella disease, or who have demonstrated serological evidence of immunity to varicella disease.
- Field 12** **Completely Immunized** – Enter the number of students who meet all requirements for fields 5 through 11. Those entered in field 2 should not be counted in field 12. The number in field 12 cannot be greater than any number in fields 5 through 11.
- Field 13** **In Process** – Enter the number of students who are not completely immunized and who have received at least the first dose of each required vaccine series and have age appropriate appointments to complete the series according to the ACIP catch-up schedule.
- Field 14** **Homeless Children** – Enter the number of children who are considered homeless under McKinney Vento.

Medical Exemptions:

- Field 15** **Diphtheria, Tetanus, Pertussis (DTaP)** – Enter the number of students who are medically exempt from DTaP vaccine.
- Field 16** **Polio** – Enter the number of students who are medically exempt from polio vaccine.
- Field 17** **Measles, Mumps, Rubella (MMR)** – Enter the number of students who are medically exempt from MMR vaccine.

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- Field 18** **Hepatitis B** – Enter the number of students who are medically exempt from hepatitis B vaccine.
- Field 19** **Varicella** – Enter the number of students who are medically exempt from varicella vaccine.
- Religious Exemptions:**
- Field 20** **Diphtheria, Tetanus, Pertussis (DTaP)** – Enter the number of students who are religiously exempt from DTaP vaccine.
- Field 21** **Polio** – Enter the number of students who are religiously exempt from polio vaccine.
- Field 22** **Measles, Mumps, Rubella (MMR)** – Enter the number of students who are religiously exempt from MMR vaccine.
- Field 23** **Hepatitis B** – Enter the number of students who are religiously exempt from hepatitis B vaccine.
- Field 24** **Varicella** – Enter the number of students who are religiously exempt from varicella vaccine.

* **Combined vaccines** – Students who received vaccines which combine more than one component such as MMR (measles, mumps and rubella), MMRV (measles, mumps, rubella and varicella), DTaP/Hib (diphtheria, tetanus, pertussis and Haemophilus Influenzae type b), Dtap/IPV/Hib (diphtheria, tetanus, pertussis, polio, Haemophilus Influenzae type b) and Hepatitis B/DTaP/IPV (hepatitis B, diphtheria, tetanus, pertussis and polio) should be counted as immunized in each of the separate columns for measles, mumps, rubella, varicella, DTaP, Hib, polio and hepatitis B.