

GRADE 9 COMPLETION INSTRUCTIONS

- Intervals between doses of vaccine must be in accordance with the Advisory Committee for Immunization Practices (ACIP) Recommended Immunization Schedules for Persons 0 Through 18 Years of Age for all vaccines.

- Field 1** **Total Number of Students** – Enter the **total** number of students enrolled in grade 9, not only new enterers.
- Field 2** **Students Without Immunization Record** – Enter the number of students who **do not** have an immunization record or any proof of immunity on file. **Do not count students without an immunization record in fields 5 through 14. Do not count students who have medical or religious exemptions in this field.**
- Field 3** **Medical Exemption** – Enter the number of students who have a medical exemption from a physician licensed to practice medicine in the State of New York.
- Field 4** **Religious Exemption** – Enter the number of students who have a written and signed statement from a parent or guardian exempting them from immunization due to religious beliefs that has been approved by the school.
- * **Field 5** **Diphtheria** – Enter the number of students who have received 3 or more doses of diphtheria toxoid-containing vaccine.
- * **Field 6** **Polio** – Enter the number of students who have received 4 doses of polio vaccine (IPV or OPV) or 3 doses with the 3rd dose on or after the 4th birthday. The final dose must have been received at 4 years of age or older. Serological evidence of immunity to all 3 serotypes of polio is also acceptable proof of immunity to polio disease.
- * **Field 7** **Measles** – Enter the number of students who have received 2 doses of measles vaccine, the first of which must have been received no more than 4 days prior to their first birthday or who have demonstrated serological evidence of immunity to measles disease.
- * **Field 8** **Mumps** – Enter the number of students who have received 2 doses of mumps vaccine, the first of which must have been received no more than 4 days prior to their first birthday or who have demonstrated serological evidence of immunity to mumps disease.
- * **Field 9** **Rubella** – Enter the number of students who have received at least 1 dose of rubella vaccine no more than 4 days prior to their first birthday or who have demonstrated serological evidence of immunity to rubella disease.
- * **Field 10** **Hepatitis B** – Enter the number of students who have received 3 doses of hepatitis B vaccine or 2 doses of adult Recombivax hepatitis B vaccine or who have demonstrated serological evidence of immunity to hepatitis B disease. The two dose series is only valid for students who received the 2 doses between the ages of 11 to 15 years.
- * **Field 11** **Varicella (chicken pox)** – Enter the number of students who have received 2 doses of varicella vaccine, the first of which must have been received no more than 4 days prior to their first birthday, or who have been diagnosed by a physician, physician assistant, or nurse practitioner as having had varicella disease, or who have demonstrated serological evidence of immunity to varicella disease.
- Field 12** **Tetanus (Tdap Booster)** – Enter the number of students who have received a dose of Tdap.
- Field 13** **Meningococcal** – Enter the number of students who have received 1 dose of meningococcal vaccine.
- Field 14** **Completely Immunized** – Enter the number of students who meet all requirements for fields 5 through 13. Those entered in field 2 should not be counted in field 14. The number in field 14 cannot be greater than any number in fields 5 through 13.
- Field 15** **In Process** – Enter the number of students who are not completely immunized and who have received at least the first dose of each required vaccine series and have age appropriate appointments to complete the series according to the ACIP catch-up schedule.
- Field 16** **Homeless Children** – Enter the number of children who are considered homeless under McKinney Vento.

GRADE 9 COMPLETION INSTRUCTIONS (continued)

Medical Exemptions:

- Field 17** **Diphtheria** - Enter the number of students who are medically exempt from diphtheria toxoid-containing vaccine.
- Field 18** **Polio** - Enter the number of students who are medically exempt from polio vaccine.
- Field 19** **Measles, Mumps, Rubella (MMR)** – Enter the number of students who are medically exempt from MMR vaccine.
- Field 20** **Hepatitis B** - Enter the number of students who are medically exempt from hepatitis B vaccine.
- Field 21** **Varicella** - Enter the number of students who are medically exempt from varicella vaccine.
- Field 22** **Tdap** – Enter the number of students who are medically exempt from Tdap vaccine.
- Field 23** **Meningococcal** – Enter the number of students who are medically exempt from meningococcal vaccine.

Religious Exemptions:

- Field 24** **Diphtheria** - Enter the number of students who are religiously exempt from diphtheria toxoid-containing vaccine.
- Field 25** **Polio** - Enter the number of students who are religiously exempt from polio vaccine.
- Field 26** **Measles, Mumps, Rubella (MMR)** – Enter the number of students who are religiously exempt from MMR vaccine.
- Field 27** **Hepatitis B** - Enter the number of students who are religiously exempt from hepatitis B vaccine.
- Field 28** **Varicella** - Enter the number of students who are religiously exempt from varicella vaccine.
- Field 29** **Tdap** - Enter the number of students who are religiously exempt from Tdap vaccine.
- Field 30** **Meningococcal** – Enter the number of students who are religiously exempt from meningococcal vaccine.

* **Combined vaccines** – Students who received vaccines which combine more than one component such as MMR (measles, mumps and rubella), MMRV (measles, mumps, rubella and varicella), DTaP/Hib (diphtheria, tetanus, pertussis and Haemophilus Influenzae type b), Dtap/IPV/Hib (diphtheria, tetanus, pertussis, polio, Haemophilus Influenzae type b) and Hepatitis B/DTaP/IPV (hepatitis B, diphtheria, tetanus, pertussis and polio) should be counted as immunized in each of the separate columns for measles, mumps, rubella, varicella, DTaP, Hib, polio and hepatitis B.