



Department of Health

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Commissioner

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Executive Deputy Commissioner

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Dear Administrator and Health Commerce System (HCS) Coordinator:

The 2019-20 Online Post-Secondary Immunization Survey is now available for completion. The mandatory survey is due annually on October 31. The survey is posted on the HCS at <https://commerce.health.state.ny.us>. To access the online survey, institution staff members must obtain HCS accounts. If your institution needs to request an HCS account for a new administrator or HCS Coordinator, please send an email to osas@health.ny.gov.

To assist you with completing the survey, the following resources are available at www.health.ny.gov/prevention/immunization/schools:

- Instructions for Accessing and Completing the Post-Secondary Immunization Survey;
- Immunization Handbook for New York State Post-Secondary Institutions.

The data submitted via the online survey will be used to assess the immunization levels of the students at your institution. If the results of the survey indicate that a significant portion of your students have failed to submit immunization records, have not received the required vaccinations or have otherwise failed to meet the immunization requirements of Public Health Law (PHL) Section 2165, your institution will be notified and follow-up on these students will be requested.

If you have any questions regarding the survey or PHL Section 2165, please contact the School Assessment and Compliance Unit at (518) 474-1944 or send an email to osas@health.ny.gov.

Sincerely,

Elizabeth Rausch-Phung, M.D., M.P.H.
Director, Bureau of Immunization

cc Robin Sutor, Assistant Director
Robin Stiles-Tice, School Assessment Coordinator
Regional Supervisors
IAP Coordinators