



Department of Health

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Executive Deputy Commissioner

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Dear Day Care/Pre-k Administrator:

The New York State Department of Health, Bureau of Immunization Online Day Care and Pre-k Immunization Survey is ready for day cares and pre-ks to use. **It is mandatory for all day cares and pre-ks to report the immunization survey data online by March 5, 2016.**

Important Note:

Public Health Law (PHL), Rules and Regulations Subpart 66-1 addressing day care/pre-k immunization requirements has been amended. The amendment became effective on September 1, 2015. Detailed information regarding the revised immunization requirements which includes the Immunization Requirements for School Entrance/Attendance 2015-16 chart is available at:

http://www.health.ny.gov/prevention/immunization/schools/updated_school_imm_requirements.htm.

Each day care and pre-k must have a Health Commerce System (HCS) account in order to access the survey. If your school has not yet received an HCS account, please send an email to osas@health.ny.gov for information on how to apply for an account.

Additional resources are available to aid you in completing the survey:

- Instructions for Accessing and Completing the Day Care and Pre-k Immunization Survey, School Survey Instruction Booklet and Immunization Worksheets available at <http://www.health.ny.gov/prevention/immunization/schools>,
- Recorded webinar training also available at <http://www.health.ny.gov/prevention/immunization/schools>).

The immunization survey must be completed by **March 5, 2016**. Failure to complete and submit the survey form is a violation of Public Health Law, which may result in the imposition of a civil penalty.

Please contact the NYSDOH, Bureau of Immunization, School Assessment Unit and Compliance at 518-474-1944 or send an email to osas@health.ny.gov if you have any questions.

Thank you for your assistance in monitoring immunization information and helping to ensure high immunization rates among the children of New York State.

Sincerely,

Elizabeth Rausch-Phung, M.D., M.P.H.
Acting Director
Bureau of Immunization

cc IAP Coordinators
Robin Stiles-Tice