



Day Care and Pre-k Immunization Survey Webinar Schedule and Registration Instructions

Date	Time	Webinar	Presenter	Duration
February 4, 2015	10:00AM	Day Care and Pre-k Immunization Survey	Robin Tice	1 hour
February 12, 2015	2:00PM	Day Care and Pre-k Immunization Survey	Robin Tice	1 hour
February 18, 2015	10:00AM	Day Care and Pre-k Immunization Survey	Robin Tice	1 hour
February 25, 2015	2:00PM	Day Care and Pre-k Immunization Survey	Robin Tice	1 hour

Webinar training consists of a conference call and a central web site that participants log onto from any computer with Internet access. Participants hear the webinar by dialing into the conference call and view it by logging onto the web site.

To register for webinar training log onto <https://meetny.webex.com>.

1. Select **Training Center**.
2. Enter the session number.
 - February 4 webinar session number: 640 062 846
 - February 12 webinar session number: 640 692 416
 - February 18 webinar session number: 644 915 156
 - February 25 webinar session number: 645 987 770
3. Click **Join Now**.
4. Enter the password: osas24 and click **OK**.
5. Click **Register**.
6. Enter requested information and click **Register**.

You will receive a registration confirmation and instructions on how to log onto the training session. **Please save the confirmation e-mail so you will be able to access the webinar session on the day of the training.**

- You need to have administrative rights to your computer for the WebEx software to automatically download when you log onto the webinar training session.
- If this is the first time you are participating in a WebEx webinar, we recommend that you try logging onto the web site thirty minutes before the webinar begins, so technical issues can be resolved and the session may start as scheduled.
- The phone number for the conference call is 844-633-8697 **OR** you can enter your phone number in the pop-up box that will display once you are logged into the webinar. You will then receive a call back from the system.