

GRADE 12 COMPLETION INSTRUCTIONS

Field 1	<u>Total Number of Students</u> – Enter the total number of students enrolled in grade 12, not only new enterers.
Field 2	<u>Students Without Immunization Record</u> – Enter the number of students who do not have an immunization record or any proof of immunity on file. Do not count students without an immunization record in fields 4 through 14. Do not count students who have medical exemptions in this field.
Field 3	<u>Medical Exemption</u> – Enter the number of students who have a medical exemption from a physician licensed to practice medicine in the State of New York.
*Field 4	<u>Diphtheria, Tetanus, Pertussis (DTaP, DTP, Tdap, Td)</u> – Enter the number of students who have received 3 doses of Diphtheria, Tetanus, Pertussis vaccine. For children born before 1/1/2005, only immunity to diphtheria is required and doses of DT and Td can meet this requirement.
*Field 5	<u>Polio</u> – Enter the number of students who have received 3 or more doses of polio vaccine or who have demonstrated serologic evidence of immunity to all 3 serotypes of polio disease accepted prior to September 1, 2019.
*Field 6	<u>Measles</u> – Enter the number of students who have received 2 doses of measles vaccine, the first of which must have been received no more than 4 days prior to their first birthday or who have demonstrated serologic evidence of immunity to or laboratory confirmation of measles disease.
*Field 7	<u>Mumps</u> – Enter the number of students who have received 1 dose of mumps vaccine no more than 4 days prior to their first birthday or who have demonstrated serologic evidence of immunity to or laboratory confirmation of mumps disease.
*Field 8	<u>Rubella</u> – Enter the number of students who have received at least 1 dose of rubella vaccine no more than 4 days prior to their first birthday or who have demonstrated serologic evidence of immunity to or laboratory confirmation of rubella disease.
*Field 9	<u>Hepatitis B</u> – Enter the number of students who have received 3 doses of hepatitis B vaccine or 2 doses of adult Recombivax hepatitis B vaccine or who have demonstrated serologic evidence of immunity to hepatitis B disease. The 2 dose series is only acceptable for students who received the 2 doses between the ages of 11 and 15 years.
*Field 10	<u>Varicella (chicken pox)</u> – Enter the number of students who have received 1 dose of varicella vaccine no more than 4 days prior to their first birthday, or who have been diagnosed by a physician, physician assistant, or nurse practitioner as having had varicella disease, or who have demonstrated serologic evidence of immunity to or laboratory confirmation of varicella disease.
Field 11	<u>Tetanus (Tdap Booster)</u> – Enter the number of students who have received a dose of Tdap.
Field 12	<u>Meningococcal (MenACWY)</u> – Enter the number of students who received 2 doses of meningococcal vaccine or 1 dose of meningococcal vaccine, if the dose was received no more than 4 days prior to their 16 th birthday.
Field 13	<u>Completely Immunized</u> – Enter the number of students who meet all requirements for fields 4 through 12. Those entered in field 2 should not be counted in field 13. The number in field 13 cannot be greater than any number in fields 4 through 12.
Field 14	<u>In Process</u> – Enter the number of students who are not completely immunized and who have received at least the first dose of each required vaccine series and have age appropriate appointments to complete the series according to the ACIP catch-up schedule.
Field 15	<u>Homeless Children</u> – Enter the number of children who are considered homeless under McKinney Vento.
Medical Exemptions:	
Field 16	<u>Diphtheria, Tetanus, Pertussis (DTaP, DTP, Tdap, Td)</u> – Enter the number of students who are medically exempt from Diphtheria, Tetanus, Pertussis vaccine. For children born before 1/1/2005, only immunity to diphtheria is required and doses of DT and Td can meet this requirement.
Field 17	<u>Polio</u> - Enter the number of students who are medically exempt from polio vaccine.
Field 18	<u>Measles, Mumps, Rubella (MMR)</u> – Enter the number of students who are medically exempt from MMR vaccine.

GRADE 12 COMPLETION INSTRUCTIONS (continued)

Field 19	<u>Hepatitis B</u> – Enter the number of students who are medically exempt from hepatitis B vaccine.
Field 20	<u>Varicella</u> – Enter the number of students who are medically exempt from varicella vaccine.
Field 21	<u>Tdap</u> – Enter the number of students who are medically exempt from Tdap vaccine.
Field 22	<u>Meningococcal</u> – Enter the number of students who are medically exempt from meningococcal vaccine.

* **Combined vaccines** – Students who received vaccines which combine more than one component such as MMR (measles, mumps and rubella), MMRV (measles, mumps, rubella and varicella), DTaP/Hib (diphtheria, tetanus, pertussis and Haemophilus Influenzae type b), Dtap/IPV/Hib (diphtheria, tetanus, pertussis, polio, Haemophilus Influenzae type b) and Hepatitis B/DTaP/IPV (hepatitis B, diphtheria, tetanus, pertussis and polio) should be counted as immunized in each of the separate columns for measles, mumps, rubella, varicella, DTaP, Hib, polio and hepatitis B.