NYS Vaccines for Children (VFC) Program Quick Reference: Daily Procedure for Monitoring Temperatures using the Fridge-Tag®2L Data Logger

MINIMUM & MAXIMUM TEMPERATURES MUST BE RECORDED FOR EACH DAY

FRIDGE TAG ®2L TEMPERATURE MONITORING STEPS:

1. **RECORD** current temperature when the office first opens.
2. **REVIEW** minimum and maximum temperatures from midnight the previous night until the office opening time.
3. **RECORD** minimum and maximum temperatures for yesterday and any days that the office was closed.
4. **RECORD** current temperatures when the office closes for the day.

EXAMPLE: If your practice is open M – **F 9:00 am – 5:00 pm**, on Monday:

1. **RECORD** on paper current data logger temperatures at 9:00 am
2. **RECORD in NYSIIS** the min/max temps for each day the office was closed (12:01 am – midnight Fri/12:01 am – midnight Sat/12:01 am – midnight Sun)
3. **REPORT** any excursions to the NYS VFC Program
4. **RECORD** on paper current temperatures before closing the office at 5:00 pm.
5. **RECORD** all temperatures in NYSIIS within 14 days

1. **OPENING TIME CURRENT OFFICE TEMPERATURE:** When the office first opens for the day, walk up to **each** data logger display monitor and **record** the current temperature on a paper log. You must later record them in NYSIIS within 14 days.

2. **TEMPERATURE EXCURSION ALARMS:** An "X" on the Fridge-Tag®2L or a beeping sound indicate a temperature excursion. There should be a check symbol ✓ displayed in the left corner of the screen if there have been no temperature excursions. **You must record daily min/max temperatures on each data logger even if you don't see an X or hear an alarm! If you see an "X" on the Fridge-Tag®2L or observe out of range temperatures (see chart on pp 2), call the NYS VFC Program at 1-800-543-7468 M -F from 8:30 am – 4:45 pm.**

   - Providers are required to complete and fax a NYS VFC Vaccine Manufacturer Follow-up Information Sheet for out of range temperatures.
   - For additional information visit: https://www.health.ny.gov/prevention/immunization/vaccines_for_children/storage_and_handling.htm#respondtemp

3. **TODAY'S MAXIMUM TEMPERATURE:** Press the "**READ**" button on the display monitor once to see the maximum temperature recorded since midnight. An up arrow in the top right corner of the screen will flash under the text "*today*." **REVIEW** to be sure temperature is in range. If not, take appropriate action.

4. **TODAY'S MINIMUM TEMPERATURE:** Press the "**READ**" button a **second time** to see the minimum temperature recorded since midnight. A down arrow will flash under the text *"today"* in the top right corner of the screen. **REVIEW** to be sure temperature is in range. If not, take appropriate action.

5. **YESTERDAY'S MAXIMUM TEMPERATURE:** Press **READ** a **third time** for the maximum temperature from yesterday. An up arrow will flash under the text "*yesterd*" in the top right corner of the screen. **RECORD THIS TEMPERATRE AS YOUR MAX.**

6. **YESTERDAY'S MINIMUM TEMPERATURE:** Press **READ** a **fourth time** for the minimum temperature from yesterday. A down arrow will flash under the text "*yesterd*" in the top right corner of the screen. **RECORD THIS TEMPERATURE AS YOUR MIN.**

7. Repeat steps 5 and 6 as necessary until the last day the office was open.

8. **ACCEPTABLE TEMPERATURE RANGES**: See the chart on pp 2.

9. **CURRENT CLOSING TIME OFFICE TEMPERATURES**: On paper, **record** the current temperature on the Fridge Tag 2L data logger before closing the office. You must later record them in NYSIIS within 14 days.

10. **NYSIIS TEMPERATURE LOGS**: **At least every 14 days, record in NYSIIS** the opening, closing, minimum and maximum temperatures for each day the office was open AND the minimum and maximum temperatures for each day the office was closed.

For more information, see the NYSIIS USER Manual: https://www.health.ny.gov/prevention/immunization/information_system/status.htm

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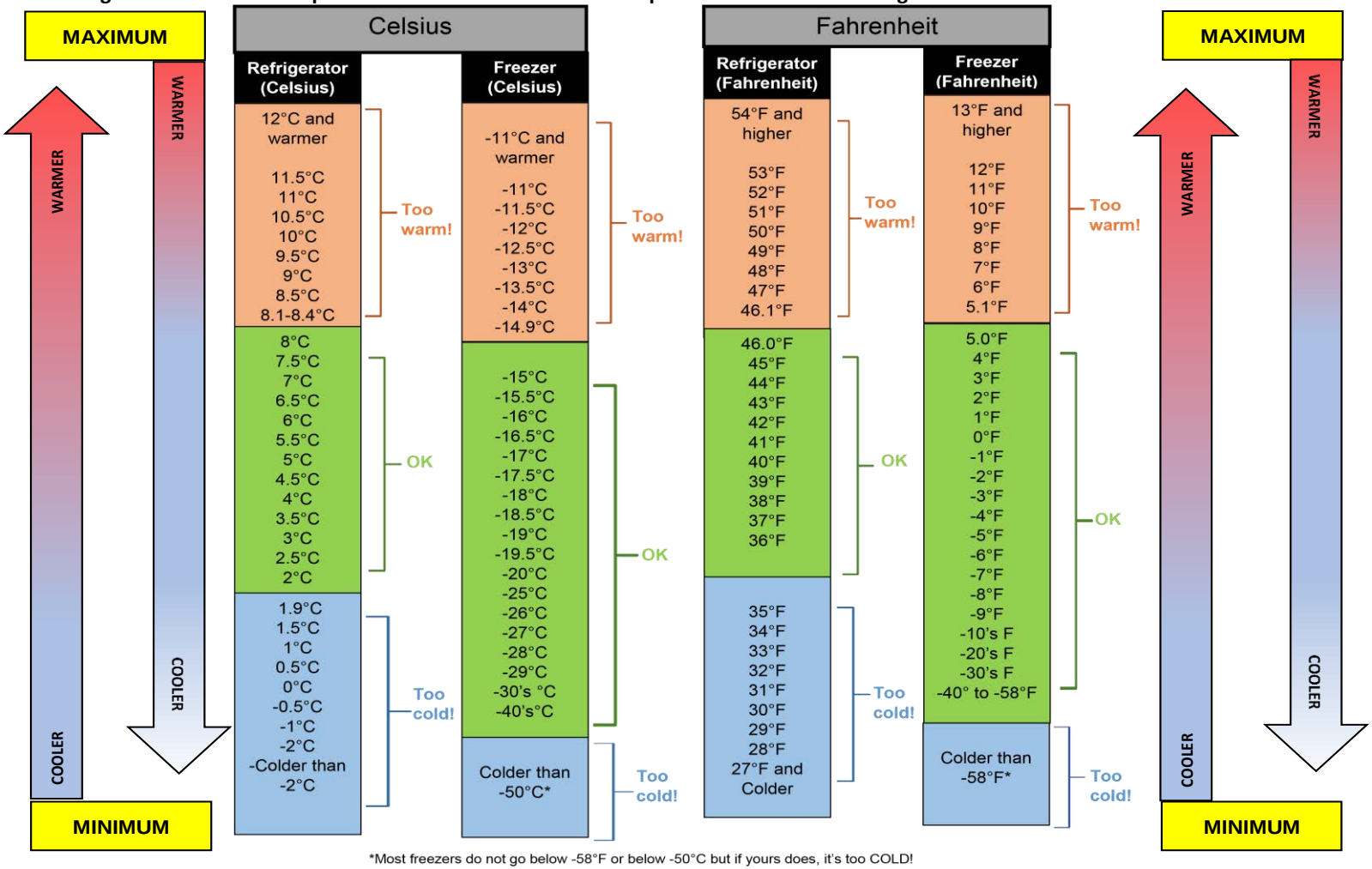
11. **REVIEW TEMPERATURES:** CDC recommend, and NYS VFC/VFA programs strongly encourage reviewing temperature readings, data logger software or website information weekly to monitor changes in temperature trends.

12. **QUESTIONS**: Email dataloggers@health.ny.gov.

Use this chart to determine whether your daily temperature readings are in the acceptable range. Reading from the bottom of the chart up, record the lowest minimum and reading from the top of the chart down, the highest maximum temperature on paper or in NYSIIS each business day. **Temperatures in the "too warm" or "too cold" range are considered temperature excursions and must be reported to the NYS VFC Program at 1-800-543-7468**



*Most freezers do not go below -58°F or below -50°C but if yours does, it's too COLD!