



ORDER FORM FOR SPONSORS OF DAY CARE CENTERS

In case we need to call: Phone _____ Date _____

ALL ORDERS will be shipped to the Sponsor address on file Package should be sent to the attention of _____ *See FORM DESCRIPTIONS on Back*

QUANTITY	FORM #	FORM NAME
	1377	Crediting Foods in CACFP
	1378	Spanish 1377
	1258	Adult Meal Pattern
	19031	Arabic 1258
	19027	Chinese 1258
	19028	Haitian-Creole 1258
	19029	Korean 1258
	19030	Russian 1258
	19026	Spanish 1258
	1259	Child Meal Pattern
	19019	Arabic 1259
	19015	Chinese 1259
	19016	Haitian-Creole 1259
	19017	Korean 1259
	19018	Russian 1259
	19014	Spanish 1259
	1260	Infant Meal Pattern
	19025	Arabic 1260
	19021	Chinese 1260
	19022	Haitian-Creole 1260
	19023	Korean 1260
	19024	Russian 1260
	19020	Spanish 1260
	AD-475A	<i>And Justice for All</i> poster
	CACFP-109	Sample Infant Menus
	CACFP-116	Daily Meal Count Record
	CACFP-121	Infant Feeding Statement
	CACFP-124C	Reimbursement Rates for Day Care Centers
	CACFP-127	Claim Submission Deadlines
	CACFP-141	Extension of Vendor Contract
	CACFP-142	Vendor Contract Packet for less than \$250,000
	CACFP-143	Invitation for Bid and Vendor Contract Packet for more than \$250,000
	CACFP-182	Sample Child and Adult Care Menus

QUANTITY	FORM #	FORM NAME
	CACFP-200	US and NYS Breastfeeding Labor Laws
	CACFP-3673	Letter to Households
	CACFP-3673zh	Chinese CACFP-3673
	CACFP-3673ru	Russian CACFP-3673
	CACFP-3673es	Spanish CACFP-3673
	CACFP-3687	Income Eligibility Guidelines for Sponsors of Day Care Centers
	CACFP-3696A	Instructions for Food Production Records
	CACFP-3696B	Food Production Record – Breakfast-Snack-Lunch
	CACFP-3696C	Food Production Record – Lunch-Snack-Supper
	CACFP-3718	Order Form for Sponsors of Day Care Centers
	CACFP-4259	Monitor Checklist for Day Care Centers
	DOH-3682	Application for Participation of Individual Centers
	DOH-3688	Income Eligibility Form for Child Care Centers
	DOH-3688zh	Chinese DOH-3688
	DOH-3688ru	Russian DOH-3688
	DOH-3688es	Spanish DOH-3688
	DOH-3703	Claim for Reimbursement for Sponsors of Day Care Centers
	DOH-3834	Income Eligibility Form for Adult Day Care Centers
	DOH-3834zh	Chinese DOH-3834
	DOH-3834ru	Russian DOH-3834
	DOH-3834es	Spanish DOH-3834
	DOH-5158	Authorization for Online Health Commerce System (HCS) Account Creation
	DOH-5168C	Certificate of Authority for Sponsors of Day Care Centers
	DOH-5188	Child Care Center Breastfeeding Friendly Self-Assessment
	DOH-5215	Renewal Child Care Center Breastfeeding Friendly Designation
	Food Buying Guide	At https://www.fns.usda.gov/tn/food-buying-guide-for-child-nutrition-programs
	Feeding Infants Guide	Guide to Feeding Infants in CACFP

WIC
English 4081
Spanish 4082

Building for the Future (FNS-317)					
English	Arabic	Bengali	Chinese	Haitian-Creole	
Italian	Korean	Polish	Russian	Spanish	Yiddish

This institution is an equal opportunity provider.

FORM DESCRIPTIONS

FORM #	DESCRIPTION
1377	Resource identifying reimbursable foods in CACFP
1258	Chart indicating required components and minimum quantities of food for adults in care
1259	Chart indicating required components and minimum quantities of food for children in care who are 1-18 years of age
1260	Chart indicating required components and minimum quantities of food for infants in care who are less than 1 year old
AD-475A	Poster must be displayed at sponsor facility and all sites where parents can see it
CACFP-109	Sample menus for infants
CACFP-116	Sample daily meal count sheet
CACFP-121	Must be completed by the parent/guardian to select or refuse the facility's offer to provide infant formula and/or other meal components
CACFP-124C	Current meal reimbursement rates
CACFP-127	Chart indicating the 60-day postmark deadline for monthly claims
CACFP-141	Extension of Vendor Contract to Provide Meals and/or Snacks
CACFP-142	For annual food costs of less than \$250,000
CACFP-143	For annual food costs of more than \$250,000
CACFP-182	Sample daily menus for children and adults
CACFP-200	Breastfeeding labor laws that apply to all participating sponsors and sites
CACFP-3673	Distribute yearly to families, along with the DOH-3688. Explains income eligibility categories and participant rights.

FORM #	DESCRIPTION
CACFP-3687	Chart indicating income criteria to qualify for free or reduced-price meals. <i>FOR SPONSOR USE ONLY.</i>
CACFP-3696A	Instruction packet for using Food Production Records
CACFP-3696B	Record the amount of food prepared for breakfast/snack/lunch
CACFP-3696C	Record the amount of food prepared for lunch/snack/supper
CACFP-3718	Order Day Care Center forms
CACFP-4259	Document required center monitoring
DOH-3682	Application for a center to participate in CACFP
DOH-3688	Distribute yearly to families, along with CACFP-3673. Used to determine eligibility for free or reduced-price meals for children in care.
DOH-3703	Submit monthly data for payment
DOH-3834	Determine eligibility for free or reduced-price meals for adults in care
DOH-5158	Complete to begin the process of obtaining an HCS account to access CACFP web-based applications.
DOH-5168C	Notify CACFP of changes in sponsor administrator or authorized individual
DOH-5188	Apply for a DCC Breastfeeding-Friendly Designation
DOH-5215	Renew a DCC Breastfeeding-Friendly Designation
FNS-786	Guide to Feeding Infants in CACFP

Forms can also be found at www.health.ny.gov/CACFP

Submit your order using **ONE** of these options:
→

Mail to:
NYS DOH CACFP – Orders
150 Broadway Suite 600
Albany, NY 12204

OR

Fax to:
(518) 402-7252
No need for cover page

OR

Email to:
CACFP@health.ny.gov

For information about an order placed with CACFP, call 1-800-942-3858