**Narcotic Education Attestation Tracker (NEAT)–Institution**

**Complete the steps below to access the Narcotic Education Attestation Tracker (NEAT) application in the NYS Health Commerce System (HCS):**

1. Log into the HCS at [https://commerce.health.state.ny.us](https://commerce.health.state.ny.us)
2. Under “My Content” click on “All Applications”
3. Click on “N”
4. Scroll down to Narcotic Education Attestation Tracker (NEAT) and double click to open the application. You may also click on the “+” sign to add this application under “My Applications” on the left side of the Home screen.

**Complete the steps below to ATTEST to the completion of the education requirement for your facility:**

![Narcotic Education Attestation Tracker](image_url)

Welcome John X Doe

**NARCOTIC EDUCATION ATTESTATION TRACKER**

This application can be used by prescribers and facilities, on behalf of their medical residents, to attest to the completion of at least three (3) hours of course work or training in pain management, palliative care and addiction.

To get started, please select the prescriber or facility that needs to submit an attestation of the completion of mandatory course work or training.

Choose One
- Prescriber - John X Doe
- Hospital (2019-20 Test Hospital (FPI))

Continue

[Department of Health - Bureau of Narcotic Enforcement]

Updated 2020
1. Enter the appropriate information below:
2. Verify the information is correct and click on “Submit Attestation”
3. Enter your course completion date and facility DEA number(s) in the appropriate boxes.

4. Attest by clicking the “I Attest” button.

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Facility

Name: [Name]
Organization: [Organization]

Course Completion Date: [Date]
Course Information: [Optional]
Facility DEA Registration Number(s): [DEA numbers]

Every medical resident practicing in New York State under a facility’s DEA registration number must complete three hours of prescribed course work or training on pain management, palliative care, and addiction. The following specific topics must be included in the training: 1) New York State and federal requirements for prescribing controlled substances, 2) pain management, 3) appropriate prescribing, 4) managing acute pain, 5) palliative medicine, 6) prevention, screening, and signs of addiction, 7) responses to abuse and addiction, and 8) and life care.

I hereby attest that:

1. Each medical resident of the facility identified is authorized to prescribe controlled substances under its facility’s DEA registration number and has completed the course indicated, a minimum of three hours of prescribed course work or training on pain management, palliative care, and addiction, which includes each of the eight topics specified.

2. Records of such training shall be available for audit and inspection by the Department of Health, and shall be retained by the facility for six years from the date of completion for the residents covered under this attestation.

3. I am authorized to make this attestation on behalf of the facility identified.

False statements made herein are punishable as a class A misdemeanor pursuant to Section 210.45 of the Penal Law.
5. Confirmation that the attestation has been submitted successfully. The date the attestation is valid until is displayed at the bottom of the screen.

*NOTE: Attestations are valid only for one year.