

**Attachment B
Rape Crisis Program
Bureau of Women's Health
New York State Department of Health
Sexual Assault Forensic Examiner (SAFE)
Preceptor/Supervising Preceptor Qualifications**

Preceptor/Supervising Preceptor Qualifications

In order to serve as a preceptor and or a supervising preceptor through a New York State Department of Health certified Sexual Assault Forensic Examiner (SAFE) Training Program, an individual must meet the following criteria:

1. Has an agreement to serve as a SAFE preceptor/supervising preceptor with a New York State certified SAFE Training Program (see Attachment C for sample agreement) and understands and accepts the requirements and responsibilities specified;
2. Is on staff or has privileges at an Article 28 hospital in New York State and has a signed letter from the institution ensuring the individual is appropriately skilled and qualified to serve as a NYSAFE preceptor and the institution agrees to allow the individual to serve as a preceptor;
3. Holds a current license and registration to practice as a registered nurse, nurse practitioner, physician assistant or physician in the State of New York;
4. Performs within the scope of practice of the discipline in which s/he holds a license;
5. Has a minimum of one year, full-time clinical post-graduate experience in their clinical specialty;
6. Has successfully completed at least a 40 hour didactic and clinical training course, preferably approved by the New York State Department of Health and completed a competency-based preceptorship or has recognized expertise in performing sexual assault exams in accordance with the guidelines in the NYS *Protocol for the Acute Care of the Adult Patient reporting Sexual Assault*, and;
7. Preferably has current certification as a New York State sexual assault forensic examiner (NYSAFE).

Preceptor/Supervising Preceptor Responsibilities:

The following describes the responsibilities of a SAFE preceptor.

1. Provides direct, on-site observation (or if a supervising clinical preceptor, supervises the direct on-site observation) of the SAFE trainee conducting a sexual assault forensic exam in accordance with the Protocol for the Acute Care of the Adult Patient Reporting Sexual Assault (Adult Protocol);

2. Provides the SAFE trainee with the opportunity to refine skills in performing pelvic exams, identifying injuries, using specialized equipment, collecting evidence and documenting injuries. In addition, during the preceptorship, provides opportunities for the SAFE trainee to understand the roles and responsibilities of the other people that interact with sexual assault survivors (e.g., representatives of the rape crisis program, law enforcement agencies including the crime lab, the district attorney's office and court officials);
3. Verifies the clinical competency of the SAFE trainee and submits written notice to the SAFE Training Program when satisfied that the individual can conduct a forensic exam in accordance with the Adult Protocol.
4. Communicates any issues or concerns regarding the student to the SAFE Training Program.
5. Maintains written records of the precepting experience, including copies of the Key Competencies form.

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