1. Referral
(Unless parent objects)
- Referral source or parent suspects child of having developmental delay or disability
- Family informed of benefits of Early Intervention Program (EIP)
- Child referred to Early Intervention Official (EIO) within two days of identification
- EIO assigns Initial Service Coordinator

2. Initial Service Coordinator
- Provides information about EIP
- Informs family of rights
- Reviews list of evaluators
- Obtains insurance/Medicaid information
- Obtains other relevant information

3. Evaluation*
- Determine eligibility
- Family identifies desired outcomes
- Early Intervention services specified
- Develop written plan
- Family and EIO agree to IFSP
- Identify Ongoing Service Coordinator (OSC)
- EIO obtains social security number(s)

4. The IFSP Meeting*
(if child is eligible)
- Family identifies desired outcomes
- Early Intervention services specified
- Develop written plan
- Family and EIO agree to IFSP
- Identify Ongoing Service Coordinator (OSC)

5. IFSP Review Six Months, Evaluate Annually
- Decision is made to continue, add, modify or delete outcomes, strategies and/or services
- If parent requests, may review sooner (If parent requests an increase in services, EIO may ask for supplemental evaluation)

6. Transition
- Plan for transition included in IFSP
- Transition to:
  - Services under Section 4410 of Education Law (3-5 system)
  - OR
  - Other early childhood services, as needed

AREAS OF DEVELOPMENT
- Cognitive
- Physical (including vision and hearing)
- Communication
- Social/emotional
- Adaptive development

Early Intervention Services*
- Assistive technology devices and services
- Audiology
- Family training, counseling, home visits, and parent support groups
- Medical services only for diagnostic or evaluation purposes
- Nursing services
- Nutrition services
- Occupational therapy
- Physical therapy
- Psychological services
- Respite services
- Service coordination
- Social work services
- Special instruction
- Speech-language pathology
- Vision services
- Health services
- Transportation and related costs

*Parent/guardian may access due process procedures.
Parent/guardian consent is required for evaluation, IFSP, provision of services in IFSP, and transition.