THE WIC CHECK

The WIC ID Number

Name of person or family for whom the food is intended.

The “Not Good Before” date is the earliest the check can be used.

The “Not Good After” date is the latest date the check can be used.

The “Pay Exactly” Box is where the vendor enters the total purchase price for the items on the check.

The foods the participant must buy with this check. Use NYS WIC Acceptable Foods Card to verify correct foods.

Line where the participant or proxy signs in BLUE OR BLACK INK AFTER the correct dollar amount has been entered in the “Pay Exactly” box.

Line where the participant or proxy writes in date in BLUE OR BLACK INK; using the same format as the dates in the Not Good Before/Not Good After boxes, AFTER the correct dollar amount has been entered in the “Pay Exactly” box.

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Important Tips

- It is preferred that checks are dated MM/DD/YYYY (Example: 04/12/2015).
- It is also okay to use other date formats common in the United States (Examples: 4/12/15, 04/12/15).
- It is not ok to use words to write the month (Example: April 12, 2015).
- If a participant or proxy makes a mistake dating the check, the participant/proxy should put a line through the date, initial and write the correct date above the mistake.
- A date stamp may not be used to “date” the check.

DO NOT SIGN AND DATE YOUR WIC CHECKS UNTIL AFTER THE CASHIER WRITES YOUR TOTAL ON THE CHECK.

1. BEFORE YOU SHOP, MAKE SURE YOU HAVE:
   - Your WIC ID card.
   - The WIC Program Acceptable Foods Card.
   - Your UNSIGNED WIC checks with valid dates.

2. WHILE SHOPPING:
   - Look carefully at what is listed on the check.
   - Use the WIC Program Acceptable Foods Card to help you select WIC approved foods on your check.
   - Your WIC check will tell you how many (1 container) and the size (64 ounces) of each product you get.

3. BEFORE CHECKOUT:
   - Have all the foods listed on each check.

4. WHILE SHOPPING:
   - Do not use express, cash only, or self-checkout lanes.
   - Place your WIC items on the checkout counter grouped together by check.
   - Place the matching unsigned WIC check on top of each group of these items.
   - Tell the cashier you will be using your WIC checks.
   - Never pre-sign your WIC checks.
   - After the cashier writes the total cost in the PAY EXACTLY box, sign and date the check in BLUE OR BLACK INK.

READY? SET? START SHOPPING!