What are the record keeping requirements?
You will keep daily records of attendance, the number of meals served, menus and the quantity of food prepared, along with receipts for food purchases. Generally, you will maintain income eligibility applications.

When should I apply?
When you have approval to operate the day care program and you are beginning to enroll participants. Applications are accepted at any time.

How do I apply?
Go to https://pns.health.ny.gov/ or contact CACFP at 1-800-942-3858 to request an application. A staff member will obtain information to make certain that your program is eligible. A customized application will be mailed to you for completion.

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Good Nutrition Pays

Your center may be eligible for payment for the meals and snacks you provide.

CACFP
Child and Adult Care Food Program
New York State Department of Health

150 Broadway, Room 600
Albany, NY 12204
1-800-942-3858 (in New York only)
(518) 402-7251
Fax (518) 402-7252
cacfp@health.ny.gov
health.ny.gov/CACFP

Your center may be eligible for payment for the meals and snacks you provide.
What are the benefits of CACFP?
Reimbursement is paid monthly for meals and/or snacks served to day care participants. Registered dietitians, accountants and other CACFP staff will assist you to plan healthy meals and meet program requirements.

How much reimbursement will I receive?
The amount of reimbursement is determined by the type of meal served. Also, centers that serve low-income households receive higher reimbursement.

What are the meal requirements?
- Breakfast consists of milk, a vegetable or fruit, and a grain or bread. You may serve a meat or meat alternate in place of the grain or bread up to three times per week.
- Lunch and Supper require milk, bread or grain, meat or meat alternate, two vegetables, or a vegetable and a fruit.
- A Snack consists of two of the following: milk, meat or meat alternate, bread or grain, a vegetable, or a fruit.